

DORMITORY LIFE

Deans

There are two deans and two assistant deans on campus. They supervise the dormitory life and communicate between the school and the home.

Dorm Homes

The dorm is a home for the students. Each student is responsible for the welfare and care of his own room. Students are to also respect the dignity and privacy of fellow students. Dorm rooms are not to be entered without specific permission being granted by the room's occupant or the dean. No hazing or initiations will be tolerated.

Students do not enter the opposite dorms. There will be a minimum two-week suspension with possibility of expulsion for being in a room of the opposite dorm or having a person of the opposite sex in your dorm room. If a special occasion arises, students must obtain approval from both the boys' and girls' dean prior to entering the opposite dorm. This includes home leave days.

Health Services

The deans dispense and monitor all prescription medication. No prescription medications are allowed in the dormitory rooms without notifying the dean. The deans will not dispense any medication, including analgesics, without permission from the parent or legal guardian.

The school does provide transportation for medical appointments in town. A \$5 fee will be assessed for each round trip. The parent should make the arrangements for these appointments whenever possible.

The school purchases accident insurance for students. However, medical care for illness is the responsibility of the parent/guardian. For the welfare of students, deans must be able to seek medical care when it is deemed necessary. At registration time, parents must provide any medical insurance information needed for the student to receive care. If the student is not covered by insurance, the parents must put \$200.00 on deposit in the business office to be drawn on for medical care. Whenever this fund is used for medical care, it is to be replenished by the parent.

A Student who is ill must notify his/her dean on duty before any appointments are missed to receive an excused absence. Those unable to attend classes or work may be moved to a dorm infirmary until study period. Severe illness may require remaining in the infirmary longer. Students may only visit in the infirmary with the dean's permission.

It is the student's responsibility to notify their work supervisor if they are going to miss work for health reasons.

Room Deposit

Each student will be charged a \$50 refundable deposit to cover the cost of any damage done to his/her room.

Transportation Fee

Students will be assessed a standard fee of \$5 to town and \$10 to the airport when the school provides transportation outside of regularly scheduled student town trips.

Student Bank

Students may deposit their personal spending money for safekeeping in the Business Office. This money is available to the student during regular Business Office hours. Students who elect to keep money in their rooms do so at their own risk. The school is not responsible for any losses.

Walking/Jogging/Biking

Un-chaperoned groups of two or more students of same sex may sign out of the dorm to walk or jog the triangle. Bikers must also check out with the dean and state their destination. Exceptions are at the discretion of the deans.

Campus Leaves

When a student leaves campus, he or she needs to contact the dean and sign out. (An exception to this would be when a campus work supervisor takes a student off campus during the regular working period.) Specific permission from parents is required to leave campus with anyone other than parents, or staff. Parents may provide the deans with standing permission for three or four close friends or relatives who can take their student off campus. Students will not be allowed to leave campus un-chaperoned with a member of the opposite sex other than immediate family members or under a specific privilege as noted in this handbook.

Weekend Leaves

Students who wish to go home on weekends are welcome to do so provided that they follow the procedures outlined:

1. Obtain permission in writing or by phone of their parents.
2. Submit a leave request to the administrative office prior to 5:00 p.m. on Thursday.
3. Return to campus prior to dorm worship unless arrangements have been made.

4. Students wishing to go to a home other than their own should follow the procedures outlined for home leaves.

Please Note: Failure to follow the above procedure could result in loss of privileges, fines, or dismissal from school.

Closed Weekends

*Mt. Ellis Academy believes that the best place for a student is with their family. However, there are times when the MEA family needs to be together to promote a spirit of unity and oneness. Weekends such as these are indicated as 'Closed' weekends. This designation means that all students are to be present at all planned activities for the weekend. While the school understands that emergencies will arise, it requests that students generally **do not** leave campus on these particular weekends.*

Campus Binding

Campus binding is a penalty applied to students who do not follow the guidelines for leaving campus or for other inappropriate behavior. Campus binding means a student only leaves campus for school and work related activities and in school transportation. For this purpose, "campus" is defined as the boundary from the creek to the IA Building; the ball field to Bozeman Trail Road. Any movement beyond this area requires permission from the principal or dean.

Evening Dormitory Leaves

Students who leave the dormitory after 8:00 p.m. for any reason must check with the dean and sign out at the desk. They must sign in upon their return to the dormitory. Failure to do this is subject to discipline.

Home Leaves

Students leaves must have approval of the deans for destinations other than the student's own home. Communication of invitation from the home to be visited and approval from the visiting student's parent must be received by the House Committee prior to the vacation. Students and parents should schedule activities to meet the time and dates assigned for vacations and weekend leaves. There is a \$50 fee for missing extra school time in connection with vacations and leaves.

Arranging transportation in and out of Bozeman can be difficult because of its popularity as a vacation destination. Tickets for air travel are best purchased well in advance to insure correlation with MEA's vacation and home leave schedule.

Extended Leave Fee

When a student leaves early or returns late for Home Leaves or Vacations, a \$50 fee will be applied. The fee may be waived by the House Committee in the event of emergencies, etc.

Graduation Weekend

Junior and senior dormitory students are expected to remain dormitory students or be with their parents through graduation weekend. Failure to comply with school rules can jeopardize graduation privileges.

Freshmen and sophomore dormitory students should plan to check out of the dormitory and go home following their final test Wednesday before graduation. Those freshmen and sophomores with graduates in the immediate family will be allowed to remain in the dormitory during graduation weekend only if they are working.

All students should be checked out of the dorm by 4:00 PM. Graduation Sunday.